

**LOS GATOS – SARATOGA UNION HIGH SCHOOL DISTRICT**  
**PARCEL TAX OVERSIGHT COMMITTEE**

<b>Call to Order</b>	The Parcel Tax Oversight Committee was called to order by Chairperson, Ms. Shirley Cantu at 4:00 p.m.
<b>Roll Call</b>	<p>Superintendent’s Assistant, Jane Marashian, conducted the following roll call: Committee Members Present:</p> <ul style="list-style-type: none"> <li>• Mr. Stephen Beck</li> <li>• Ms. Shirley Cantu</li> <li>• Mr. Ron Jones</li> <li>• Mr. Roger Mason</li> <li>• Ms. Joanie Silberstein</li> <li>• Mr. Terry Zaccone</li> </ul> <p>Committee Members Absent:</p> <ul style="list-style-type: none"> <li>• Mr. Rob Gelpman</li> </ul> <p><b>A Quorum was established.</b></p> <p>LGSUHSD Board of Trustees Present:</p> <ul style="list-style-type: none"> <li>• Mr. Douglas Ramezane</li> <li>• Ms. Michele van Zuiden</li> </ul> <p>LGSUHSD Staff Present:</p> <ul style="list-style-type: none"> <li>• Ms. Jane Marashian</li> <li>• Mr. Bob Mistele</li> <li>• Dr. Tom Woodruff</li> </ul>
<b>Introduction of Guests</b>	None
<b>Approval of Agenda</b>	<p><b>Motion 1/32-1:</b> By Mr. Beck seconded by Mr. Jones to approve the Agenda</p> <p><b>Motion Passed: 6-0</b></p>
<b>Staff Report</b>	<p>Dr. Woodruff presented a summary of 2012-2013 parcel tax expenditures (Estimates) and the 2013-2014 Budgeting Plan; noted the 2013-2014 allocation was based on discussions by the Board of Trustees and reflects a plan to allocate funds for salaries to reduce class sizes; noted English 9 class size has been reduced to 20 – 20.5 students and Algebra 1 is approximately 21; noted enrollment in these pivotal foundation classes had edged up as high as 26 prior to the parcel tax; noted possible impact of the implementation of Common Core State Standards on classes such as Algebra (an issue yet to be resolved in schools across the country). Mr. Mistele thanked Dr. Woodruff for his detailed breakdown for the Budgeting Plan – confirmed this plan allowed the district to hire the equivalent of 5.5 full time teachers.</p>

<p><b>Discussion/Action Items</b></p> <p><b>1. Minutes</b></p>	<p><b>Motion 1/13-2:</b> By Ms. Silberstein seconded by Mr. Zaccone to approve the Minutes, March 17, 2013</p> <p><b>Motion Passed: 6-0</b></p>
<p><b>2. Election of Officers</b></p>	<p><b>Motion 1/13-3:</b> By Mr. Beck seconded by Ms. Silberstein to name Ms. Cantu as Chairperson</p> <p><b>Motion Passed: 6-0</b></p> <p><b>Motion 1/13-4:</b> By Mr. Mason seconded by Mr. Beck to name Ms. Silberstein as Vice-Chairperson</p> <p><b>Motion Passed: 6-0</b></p> <p><b>Motion 1/13-5:</b> By Mr. Zaccone seconded by Mr. Mason to name Mr. Jones as Secretary</p> <p><b>Motion Passed: 6-0</b></p> <p><b>Motion 1/13-6:</b> By Mr. Beck seconded by Ms. Cantu to name Mr. Roger Mason as Liaison to the BAC</p> <p><b>Motion Passed: 6-0</b></p>
<p><b>3. Annual Report Date</b></p>	<p><b>Motion 1/13-7:</b> By Ms. Cantu seconded by Mr. Mason to schedule the presentation of the PTOC Annual Report, 2012-2013, to the LGSUHSD Board of Trustees for November 12, 2013</p> <p><b>Motion Passed: 6-0</b></p> <p>Noted that, in the absence of Ms. Cantu on November 12, 2013, Ms. Silberstein will present the Annual Report</p>
<p><b>4. Annual Report Preparation</b></p>	<p><b>Motion 1/13-8:</b> By Mr. Beck seconded by Ms. Silberstein to name Mr. Beck, Ms. Cantu and Mr. Zaccone to form the sub-committee responsible for drafting the PTOC Annual Report</p> <p><b>Motion Passed: 6-0</b></p> <p>Ms. Marashian will coordinate the meeting schedule for said sub-committee.</p>
<p><b>Public Concerns</b></p>	<p>None</p>
<p><b>Adjournment</b></p>	<p>The meeting was adjourned at 4: 20 p.m.</p>

Respectfully submitted, Ron Jones (Committee Secretary): \_\_\_\_\_

Approved and ordered into proceedings of the District  
on October 3, 2013, Shirley Cantu (Chairperson): \_\_\_\_\_